



# Volunteer Policy

ACM will reimburse all expenses incurred whilst volunteering to assist the group.

These include

- Food
- Drink
- Travel
- Equipment
- Administration costs
- Training costs

This does not include

- Time

To claim expenses, fill out the expenses form, receipts for expenses must be kept by the volunteer and provided if requested.

Travel expenses include public transport costs, taxis and fuel allowance. The fuel allowance is 45p per mile.

All Communities Matter Team

October 2025